



DISTRIBUTION

2019

JULY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 EMPLOYMENT EQUITY	4	5	6
7	8 FIRST AID - LEVEL 1	9 FIRST AID - LEVEL 1	10 HIV AND AIDS - AWARENESS TRAINING	11	12	13
14	15	16 BASIC OCCUPATIONAL HEALTH & SAFETY REPRESENTATIVE	17 BASIC FIRE FIGHTING	18 CUSTOMER SERVICE	19	20
21	22 FIRST AID - LEVEL 1 (PRETORIA)	23 FIRST AID - LEVEL 1 (PRETORIA)	24	25	26	27
28	29	30	31 BASIC CONDITIONS OF EMPLOYMENT IN THE WORKPLACE			



DISTRIBUTION

# 2019

# AUGUST

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				THE PERSONAL ASSISTANT 1	COMPUTERS IN THE WORKPLACE: A BEGINNER'S GUIDE 2	3
4	5	6	LEADERSHIP AND MENTORING PRINCIPLES IN THE WORKPLACE 7	8	NATIONAL WOMEN'S DAY 9	10
11	12	BASIC OCCUPATIONAL HEALTH & SAFETY REPRESENTATIVE 13	BASIC FIRE FIGHTING 14	CUSTOMER SERVICE 15	16	17
18	FIRST AID - LEVEL 1 19	FIRST AID - LEVEL 1 20	HIV AND AIDS - AWARENESS TRAINING 21	22	23	24
25	26	27	28	29	30	31



DISTRIBUTION

# 2019 SEPTEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 EMPLOYMENT EQUITY	5	6 BASIC SPREADSHEET TRAINING	7
8	9 FIRST AID - LEVEL 1	10 FIRST AID - LEVEL 1	11 HIV AND AIDS - AWARENESS TRAINING	12	13	14
15	16	17 BASIC OCCUPATIONAL HEALTH & SAFETY REPRESENTATIVE	18 BASIC FIRE FIGHTING	19 CUSTOMER SERVICE	20	21
22	23	24 HERITAGE DAY	25	26 LEADERSHIP AND MENTORING PRINCIPLES IN THE WORKPLACE	27	28
29	30					



DISTRIBUTION

# 2019 OCTOBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		THE PERSONAL ASSISTANT 1	BASIC CONDITIONS OF EMPLOYMENT IN THE WORKPLACE 2	3	COMPUTERS IN THE WORKPLACE 4	5
6	7	BASIC OCCUPATIONAL HEALTH & SAFETY REPRESENTATIVE 8	BASIC FIRE FIGHTING 9	CUSTOMER SERVICE 10	11	12
13	FIRST AID - LEVEL 1 14	FIRST AID - LEVEL 1 15	HIV AND AIDS - AWARENESS TRAINING 16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		